

1. Job Title: District Material Coordinator

Qualification: BE/B-Tech / M-Tech / MBA (preferably)

Experience: 6 to 8 Years

Location: Initially for **Maharashtra** but feasibility open for across India to relocate.

Role Description:

- Preparing pre-requisites for requirement of imported & indigenous products.
- Managing complete supply chain required for execution of telecom products and ensuring achievement of the targets within the specified parameters with a team of seven members.
- Customs clearance, Warehousing, Transportation and Management of Logistics Service Partners.
- Coordinating with technical team for contract preparation of DSP and LSP and providing specific inputs on contract terms.
- Material Standardization, Process compliance & evaluation, Maintain inventory levels in warehouses & proper deployments / distributions across to destinations.
- Stock controls, inventory reconciliation's, re-order levels & buffer stocks. Responsible to ensure appropriate maintenance of Inventory levels. Implement quality & quantity limits for effective inventory control and stores management. Comply with quality norms, standards & practices during material movement & storing. Conduct demand forecasting for the circle to ensure timely availability of materials in a cost effective manner.
- Coordinating with custom clearance section for day to day clearance plan of consignments, planning bonding, de-bonding of consignments to minimize logistic cost.
- Generating MIS reports relating to material management, cost savings/ vendor QA operations & transmitting them to the top management for facilitating the decision making process.

Skills Required:

- Material Management
- Vendor Development

If interested, kindly mail your updated CV at hr@depl.co.in